



**Co-operative
Education**
East

CO-OPERATIVE EDUCATION EAST

(A company limited by guarantee)

ANNUAL REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2024

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

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CO-OPERATIVE EDUCATION EAST
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REFERENCE AND ADMINISTRATIVE DETAILS

Members	Simon Gray (appointed 6 March 2024) Julie Fletcher Jennifer Gill Ceri Owen
Trustees	Julie Fletcher, Chair Paul Bunn, Accounting Officer Nick O'Dell Laura Grant (appointed 7 November 2024) Kathryn Dunning
Company registered number	10365323
Company name	Co-operative Education East
Principal and registered office	Bunwell Primary School The Old Turn Pike Bunwell Norfolk NR16 1SN
Chief Executive Officer	Paul Bunn
Senior Leadership Team	Paul Bunn, Chief Executive Officer Mel Egleton, Chief Finance Officer Emily Husbands, Headteacher at Bunwell Primary School Matthew Gamble, Headteacher at Banham Primary School Lisa Heath, Headteacher at Thompson Primary School Natasha Clarke, Trust Deputy Headteacher
Independent auditors	MA Partners Audit LLP Chartered Accountants 7 The Close Norwich Norfolk NR1 4DJ
Bankers	Lloyds Bank Plc 16 Gentleman's Walk Norwich NR2 1LZ

CO-OPERATIVE EDUCATION EAST
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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 AUGUST 2023

The Trustees present their annual report together with the financial statements and auditor's report of the charitable company for the year 1 September 2023 to 31 August 2024. The annual report serves the purposes of both a Trustees' Report, and a Directors' Report under company law.

The Trust operates three primary schools for pupils aged 3 to 11 serving the South Norfolk villages of Banham, Bunwell and Thompson. It has a pupil capacity of 315 and had a roll of 265 in the school census in January 2024. There were no schools joining the Trust during the academic year.

Structure, governance and management

a. Constitution

The Trust is a charitable company limited by guarantee and an exempt charity.

The charitable company's Memorandum and Articles of Association are the primary governing document of the Trust.

The Trustees of Co-operative Education East are also the Directors of the charitable company for the purpose of company law.

Each school operates as a trading arm of the company and are known as Banham Primary School, Bunwell Primary School and Thompson Primary School.

Details of the Trustees who served during the year are included in the reference and administrative details on page 1.

The principal objects of the Trust are to advance for the public benefit education in the United Kingdom. In particular, but without prejudice to the generality of foregoing by establishing, maintaining, carrying on, managing and developing a school offering a broad curriculum with a strong emphasis on a values led education.

b. Members' liability

Each Member of the charitable company undertakes to contribute to the assets of the charitable company in the event of it being wound up while they are a Member, or within one year after they cease to be a Member, such amount as may be required, not exceeding £10, for the debts and liabilities contracted before they ceased to be a Member.

c. Trustees' indemnities

The Trust has opted in to the Department for Education's risk protection arrangement (RPA), an alternative to insurance where UK Government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, error or omissions occurring whilst on Trust business, and provides cover up to £10,000,000.

d. Method of recruitment and appointment or election of Trustees

The management of the Trust is the responsibility of the Trustees who are elected and co opted under the terms of the Memorandum and Articles of Association.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Structure, governance and management (continued)

e. Policies adopted for the induction and training of Trustees

All Trustees and local governors complete a skills matrix annually which is reviewed by the CEO and Chair. Any gaps form the basis of future recruitment.

Every Trustee and local governor undergoes annual safeguarding training delivered by an external training partner. In addition, new and current Trustees undertake regular continuing professional development tailored to their role and responsibilities.

The training and induction provided for new Trustees will depend on their existing experience and will include accompanied visits with the CEO to some of the Trust schools to view strengths and potential risks at first hand and meet senior leaders and business leaders across the Trust.

Additionally, Trustees are introduced to policies, procedures, minutes, accounts, budgets, plans and other documents as applicable that they will need to undertake their role as Trustees. As there is expected to be only one or two new Trustees a year, induction will be carried out informally, supplemented by resources and courses provided by external agencies such as the NGA and the Key. The induction will be tailored specifically to the individual.

f. Organisational structure

The Trust follows the governance and executive structures outlined by the Department for Education. Our Members appoint Trustees who are accountable for every aspect of the Trust, including the performance management of the CEO.

The Trust's Scheme of Delegation sets out the Governance arrangements. The Trust operates a three tier governance model: The Members provide overview of the co-operative values and ethos of the Trust primarily at the AGM (Tier 1); the Trustees retain oversight and responsibility for the strategy, direction and performance of the schools within the Trust (Tier 2) meeting regularly throughout the year and at least termly - analysing high level data, reports and minutes; but wherever possible, governance responsibilities are delegated down to the individual school's own Local Governing Committee (LGC) (Tier 3).

The 23/24 academic year has seen each school's LGC grow in experience, support, professional challenge and the scrutiny they provide. The concept of half termly learning walks to supplement the work of the formal LGC meetings is now in its third year. It is fully embedded and now part of the normal school culture and routine. Staff and pupils continue to respond positively to them. Learning walks have been particularly successful in allowing Governors and Trustees to triangulate the work on the ground (through capturing pupil and staff voices) with data, reports and external reviews by partners such as VNET.

Whilst schools have responsibility for their own budgets and expenditure within agreed limits, oversight, scrutiny and control of financial matters is performed by the Finance, Audit and Risk Committee, which is a sub-committee of the Board of Trustees.

Trustees also delegate the executive function to the CEO and Trust Senior Leadership Team ("SLT") who are responsible for the day to day running of the schools.

The SLT is responsible for overall spending, which is scrutinised by the Chief Finance Officer and overseen by the Trustees.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Structure, governance and management (continued)

g. Arrangements for setting pay and remuneration of key management personnel

Our Trust Scheme of Delegation indicates that pay, conditions and contractual terms for the CEO are the responsibility of the Chair of Trustees.

Performance management and pay and conditions for the Headteachers in the Trust are the responsibility of the CEO. This responsibility no longer rests with Local Governing Committees as in the past to ensure greater rigour and consistency and ensure all elements of pay and performance management are dealt with by a common format across the Trust. This method of working also assists ongoing planning for sustainable leadership and ensures equality across the Trust. Recognising the strategic importance of an effective headteacher appraisal system, the CEO and Trustees are assisted in the Senior Leadership Team appraisal process by an external partner, who is impartial and not connected to the Trust.

h. Related parties and other connected charities and organisations

The Trust is not part of a connected wider network; however, our schools also continue to work within their local clusters (as allocated by the Local Authority prior to conversion). Details of related party transactions that arose in the period are included in note 26.

Objectives and activities

a. Objects and aims

The Trust's objects are set out in paragraph 4 of its Articles of Association. In summary the Trust's objects are specifically restricted to the following:

To advance for the public benefit education in the United Kingdom in particular but without prejudice to the generality of the forgoing, by establishing, maintaining, carrying on, managing and developing schools offering a broad and balanced curriculum.

In summary, the Trust provides primary school education in-line with the national curriculum to three small rural primary schools in Norfolk. Moving forward we want to be the voice and champion of small rural village schools.

For the Trust to fully realise its aims, we recognise the role that the family, the immediate community and other schools and agencies have to play in the development of the children and we actively encourage their participation in the education of the children in our care. The Trust also uses the internationally recognised Co-operative Values and Principles as a principal factor.

The aims of the Trust are:

- to stimulate intellectual growth by encouraging enquiry and a love of learning;
- to teach children how to communicate effectively and to provide challenges and opportunities for each child's social, intellectual, emotional and physical development;
- to provide equal opportunity for each pupil to achieve their true potential;
- to provide for pupils a sensitive and stable community in which to work so every child can have the confidence to develop both as an individual and as a responsible member of society;
- to provide a secure and ordered environment in which pupils will be encouraged to respect themselves, others and the environment; and
- to prepare them to cope with the demands and rapidly changing circumstances of our modern world.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Objectives and activities (continued)

This can be summarised succinctly by the Trust-wide vision which all schools have adopted, which is to CARE. That is to ensure our children are:

CONFIDENT
ABLE TO MEET FUTURE CHALLENGES
RESPONSIBLE MEMBERS OF THE COMMUNITY
EFFECTIVE LEARNERS

b. Objectives, strategies and activities

Each school reviews its priorities annually and triangulates data from various sources, including: staff surveys; pupil voice; parent questionnaires; national end of year tests and assessments; as well as internal assessment data. This enables each school, supported by the SLT, to come up with a school development and improvement plan tailored to its needs. This bottom up rather than top down approach allows schools to focus on the issues which are pertinent to them and is at the heart of the principle of earned autonomy within our Trust.

Whilst the priorities are unique to each school one priority is reserved for Trust-wide work aimed to support collaboration and the sharing of ideas, skills and expertise in order to further the education of children and drive school improvement.

The Trust-wide objective for 2023/24 has been to focus on developing subject coordination to enable our staff to become real subject matter experts in their fields and a champion for their chosen subject. Life in a small rural primary school, with mixed age classes, sees staff wear many 'different hats' but previously we found that a teacher juggling 3 or 4 subjects in addition to all the demands of being a class teacher was not effective at delivering the level of improvement we wanted to see.

The Trust carried out a scoping exercise in Autumn 2023, including dedicated curriculum development days by the SLT. This work showed there is a dearth of information, research and understanding into curriculum planning for mixed ages within primary schools. This has recently been recognised by Ofsted who have commissioned research into this area. We await that research with interest and will factor that into further evolution of the curriculum in due course. We supplemented the preparatory scoping work with the role out of targeted and specific CPD to all staff focusing on how to be an effective subject coordinator, led by our external Trust improvement champions: VNET. Following this work, in January 2024, the Trust aligned its three independent curriculums around a topic-based curricula. This now means staff can focus support and energy on one curriculum and draw on joint experiences and resources from the other schools within the Trust to further enhance the educational opportunities for our pupils. The new aligned curriculum is a topic based pedagogy, which goes above and beyond the national curriculum learning objectives for primary schools. It has a specific focus on local knowledge: for example there are specific topics focusing on the local area, such as the Norfolk Broads and the history of Norwich, as well as topics with a wider national and international significance, for example we have a topic on China recognising the significant impact they play in the world at present. Our curriculum is truly broad and balanced, it meets the national curriculum, which we can see through the 'lenses' approach applied to each subject.

To assist with teaching wellbeing and workload, schemes of work are utilised in the new curriculum, for example some of the organisations we partner with include: White Rose Maths, the Write Stuff, Get Set for PE, Plan Bee; Developing Experts and Kapow. In future years we will work to refine and remodel the schemes of work to better meet the needs of our pupils and to ensure we maximise outcomes for all pupils, especially as Ofsted completes its review and publishes findings into mixed age curricula. Examples of the refinement already undertaken can be seen in the Trust adopting version 4 of White Rose Maths and refinement of the Write Stuff in Literacy.

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FOR THE YEAR ENDED 31 AUGUST 2023

Objectives and activities (continued)

The Trust Deputy Head and lead for Early Years and Phonics continues to drive school improvement. The Trust continues to adopt a national phonics scheme through Monster Phonics - now in its third year we are starting to see the benefit of sustained investment in staff CPD. Our staff are confident exponents of the Monster Phonics and we have a good dialogue with them about how the scheme can be developed in future. The Phonics results are reported below.

The work on the new curriculum has been tested and independently verified in an Internal Audit in the summer term 2024 by VNET, who acknowledged the work undertaken, the rationale for this and helped to develop an action plan of next steps.

With regards to governance, in January 2024, the Trustees, Members, SLT, Chairs of the LGCs and other stakeholders came together to develop the next 3 year strategy. The new strategy, not only supports our CARE values and Cooperative principles, but focuses on specific work looking at the 4 areas recognised by the Department for Education as quality descriptors for judging well performing Multi Academy Trusts: i.e. High Quality and Inclusive Education, Workforce, Finance and Ops, and Governance and Leadership. We have 5 new priorities which look to address each one of those areas over the coming years with key milestones to monitor performance and delivery.

Beyond the curriculum, we have a real focus on making sure the children in our Trust can experience everything that life has to offer - we want to provide experiences beyond that which they would normally receive. We achieve that through regular external visits and extracurricular clubs operating in each school. We use sports premium to good effect and all schools have the Gold School award in recognition of that, with Bunwell being awarded the Platinum award, to support these enriching events. Away from sport we have an active Forest School programme in all of our schools and a choir in two of our schools which performs regularly both internally and externally.

c. Public benefit

The Trustees recognise their charitable responsibilities for the advancement of education as described in the Charity Commission's Statement of Recommended Practice. They have also considered public benefit guidance issued by the Charity Commission. The Trustees have recorded in this report the activities carried out by the Trust in order to further charitable purposes for the public benefit.

Strategic report

Achievements and performance

a. Key performance indicators

Ofsted

No School was subject to an Ofsted inspection during the 23/24 academic year. Banham were inspected post year end in October 2024 and received a 'good' grading. We last welcomed Ofsted into Bunwell and Thompson schools at the end of the Autumn term 2022. When last inspected we were particularly pleased to note that Ofsted found in Thompson that EYFS 'get off to a flying start', behaviour is consistent and to a high standard. At Bunwell, 'Pupils are kind to each other... and treat everyone as you want to be treated'.

We have continued to build on the insight and reflections provided by Ofsted and work to address the Areas for Improvement they identified. This is worked and tracked through the School Developments plans, LGCs and our work with external partners.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Strategic report (continued)

Achievements and performance (continued)

Educational Performance

Headline results for each school in the academic year 2023/24 are set out below. As with all small rural primary schools with cohorts of less than 15 children per year, each child attributes a significant percentage and that can account for large variations between cohorts and years, that said the 23/24 national end of key stage data and phonic scores are set out below:

KS2 results 23/24	Banham	Bunwell	Thompson	National average
GPS	69%	63%	69%	72%
Reading	82%	75%	69%	74%
Maths	63%	81%	54%	73%
Writing	44%	50%	46%	72%
Combined	38%	50%	38%	61%
Science	100%	94%	77%	81%

22/23 combined scores	36%	43%	71%	59%
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Phonics Screening Check 23/24

Year 1 pass	80%	60%	53.8%
Year 2 pass	92%	89%	86%

These results only tell half the story as they focus on attainment and do not look at progress, which is especially important with small cohorts. We recognise that these results show that we have more work to do to be more consistently in line with and ultimately to exceed the national average at end of key stage assessments and all staff work tirelessly to make sure every pupil fulfils their potential.

b. Going concern

After making appropriate enquiries, the Board of Trustees has a reasonable expectation that the Trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

Financial review

a. Reserves policy

The Trust will work towards establishing a level of reserves* to provide sufficient working capital to cover unforeseen delays between spending and receipt of grants, provide a cushion to deal with unexpected emergencies such as urgent maintenance, and allow for fluctuations in pupil numbers in future years. They will aim for the level of these reserves to be in the range of £130,000 to £150,000; representing approximately:

- One month's payroll (the lower end of the range)
- 10% of GAG (the higher end of the range)

The actual level of reserves held will be determined by the Trustees annually in accordance with the review and approval of on-going budget setting, so this can fluctuate depending on operational needs and strategic investment priorities.

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FOR THE YEAR ENDED 31 AUGUST 2023

*For the purpose of the Trust policy, this will constitute unrestricted funds and any restricted GAG funds, but exclude any other restricted funds or donations provided for specific purposes.

As at 31 August 2024, the Trust held free reserves of £398,621 (2023: £352,244), with other restricted funds (excluding GAG funds) being £4,923 (2023: £25,003). The deficit held in the pension reserve was £240,000 (2023: £293,000) and the net book value of fixed assets was held in restricted fixed asset funds, being £2,302,223 (2023: £2,345,248).

The free reserves held in excess of the Trust's reserves policy will be utilised towards the following capital projects:

1. Sewage works at Bunwell Primary School - project currently being scoped;
2. Replacement boiler at Banham Primary School;
3. Significant works identified in PPM building surveys across all schools (e.g. roof repairs).

In addition, funds are held to safeguarding against future financial pressures caused by falling pupil numbers and a reduction to PAN.

b. Principal risks and uncertainties

The Trust has a risk register to identify major risks to which the Trust is exposed, in particular those relating to teaching, provision of facilities and other operational areas of the Trust, and its finances. The aim is for the risk register to be reviewed in the next academic year and made available for discussion by the Trustees.

Fundraising

The Trust does not actively raise funds from the school community. Professional fundraisers or commercial participators are not used. No complaints have been received in relation to fundraising activities. The Trust endeavours to take all practical measures to protect the public from unreasonable intrusion on a person's privacy, unreasonably persistent approaches and undue pressure to give.

The schools have Friends / PTA organisations that raise money through activities such as bake sales, non-uniform days etc. but those organisations choose how the money that they have raised will be spent in conjunction with the Headteacher of each school.

The Trust does not have any plans to raise significant monies via any Trust wide fundraising activity.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2023

Plans for future periods

In 24/25 the Trust will hold a strategy day with key partners and stakeholders to review progress against the previous three-year plan and then scope out the priorities for the next three years. These will include the Trust's internal structure and whether it can continue to meet the future challenges in its current format; as well as developing a Trust-wide curriculum, building on the shared schemes of work currently in place; and, the Trust test and moderation weeks. We recognise that for the wellbeing of our staff we need to think again about how we deliver subject leadership in our small schools and we will refine and develop the roles of subject coordinators across the Trust in the coming year.

In addition to the above we will continue to:

- Embed our CARE vision into the curriculum and teaching all three schools;
- Continue to grow the Trust into Good and Outstanding schools to ensure every child fulfils their potential;
- To continue to develop co-operative values and principles in all aspects of the Trust, ensuring an evidential link between school improvement and being co-operative;
- To continue to develop the role of the Trust Deputy Head to support the CEO and all Headteachers with school improvement;
- Develop our own structures, policies and curricula so that we are as strong and as good as we can be. This is not to say we are inward facing, but through that approach we believe partners locally will then discuss with us how we might grow and develop together as we look to share best practice;
- Work on ensuring progress and attainment measures exceed national standards across all schools.

Funds held as custodian on behalf of others

The Trust does not currently hold any funds on behalf of others.

Disclosure of information to auditors

Insofar as the Trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware, and
- Trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

The Trustees' report, incorporating a strategic report, was approved by order of the Board of Trustees, as the company directors, on 12 December 2024 and signed on its behalf by:



Julie Fletcher
Chair

CO-OPERATIVE EDUCATION EAST
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GOVERNANCE STATEMENT

Scope of responsibility

As Trustees, we acknowledge we have overall responsibility for ensuring that Co-operative Education East has an effective and appropriate system of control, financial and otherwise.

However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The Board of Trustees has delegated the day-to-day responsibility to the CEO, as Accounting Officer, for ensuring financial controls conform with the requirements of both propriety and good financial management and in accordance with the requirements and responsibilities assigned to it in the funding agreement between Co-operative Education East and the Secretary of State for Education. They are also responsible for reporting to the Board of Trustees any material weaknesses or breakdowns in internal control.

Governance

The information on governance included here supplements that described in the Trustees' report and in the Statement of Trustees' responsibilities. The Board of Trustees has formally met 4 times during the year, to ensure a robust focus on the management of finances is undertaken.

Attendance during the year at meetings of the Board of Trustees was as follows:

Trustee	Meetings attended	Out of a possible
Julie Fletcher, Chair	4	4
Paul Bunn, Accounting Officer	4	4
Kathryn Dunning	4	4
Nick O'Dell	3	4

Board members are appointed on the basis of the key skills offered by potential director volunteers.

Despite a recruitment drive, there have been no changes to the composition of the Board of Trustees this year. A potential new Trustee has been shadowing the Board over the summer term as an invited guest and it is anticipated they will be appointed in the next academic year after due diligence has been completed. Two of the LGC's have grown in number over the course of the year at Banhan and Bunwell, but a number of resignations at Thompson has left the LGC short of governors and Trustees have stepped in to fill the governance gap until suitable staff, parent and community governors can be recruited. The Chair of the LGC at Thompson Primary School, is still a parent governor and independent of the Trustees so that connection and local voice is maintained.

The work of the Board is dictated by the Academy Trust Handbook and the Trust's Scheme of Delegation, which is renewed annually in the Autumn Term. The Trust employs a professional clerk through an external and unconnected clerking service. Agenda setting meetings occur routinely before each meeting to ensure the work programme of the Board is reflective of the changing education landscape throughout the year. Briefing papers are produced by the clerking service (ENTRUST) highlighting the key updates and they are woven into the agendas and action plans.

An external review of Trust Governance was undertaken last financial year. No serious concerns were identified and the action plan to address the minor recommendations has been implemented. As discussed above, two years ago the Trust Board changed the way the LGC delivered its work programme reducing the number of formal meetings and instead developing learning walk days, to provide hands-on review of governance. These continue to work well and are now an embedded part of the school and governance culture. Ofsted have also commented that Governance is effective.

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GOVERNANCE STATEMENT (CONTINUED)

Governance (continued)

Conflicts of interest

As a small Academy Trust, conflicts of interest are rare - the Trust does not own any subsidiaries, joint ventures or associates. However, potential conflicts of interest are managed by the professional clerk. A formal Register of Business Interests is completed annually too which is published on the website and monitored through Governor Hub. The Register is updated throughout the year and regularly referred back to. At the start of each meeting all parties are invited to declare interests and those connected to an issue, eg senior leadership pay, are dealt with by the relevant parties excluding themselves from that part of the meeting and that section of the meeting has separate confidential minutes produced, stored and approved. These are stored in password protected folders and which are monitored by the Chair and professional clerk where access is limited.

The Finance, Audit and Risk Committee is a sub-committee of the main Board of Trustees. Its purpose is to exercise responsibility and oversight of:

1. The overall finances of the Trust
2. The financial aspects of personnel of the Trust and its constituent schools
3. The premises of the Trust
4. To ensure all audit requirements and controls are adhered to in line with the Academy Trust Handbook

Attendance during the year at meetings was as follows:

Trustee	Meetings attended	Out of a possible
Kath Dunning, Chair	5	5
Paul Bunn, CEO	5	5
Julie Fletcher	5	5
Nick O'Dell	5	5
Mel Eggleton, CFO	5	5

Review of value for money

As Accounting Officer, the CEO has responsibility for ensuring that the Trust delivers good value in the use of public resources. The Accounting Officer understands that value for money refers to the educational and wider societal outcomes, as well as estates safety and management, achieved in return for the taxpayer resources received.

The Accounting Officer considers how the Trust's use of its resources has provided good value for money during each academic year, and reports to the Board of Trustees where value for money can be improved, including the use of benchmarking data where appropriate. The Accounting Officer for the Trust has delivered improved value for money during the year by:

- Building further on the database of all services and contracts in the Trust's schools.
- Ensuring the same supplier for services in all schools where possible to benefit from economies of scale.
- Renegotiating contracts and deferring price increases with suppliers.

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GOVERNANCE STATEMENT (CONTINUED)

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of Trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Co-operative Education East for the year 1 September 2023 to 31 August 2024 and up to the date of approval of the annual report and financial statements.

Capacity to handle risk

The Board of Trustees has reviewed the key risks to which the Trust is exposed together with the operating financial and compliance controls that have been implemented to mitigate those risks. The Board of Trustees is of the view that there is a formal ongoing process for identifying, evaluating and managing the Trust's significant risks, that has been in place for the year 1 September 2023 to 31 August 2024 and up to the date of approval of the annual report and financial statements. This process is regularly reviewed by the Board of Trustees.

The risk and control framework

The Trust's system of internal financial control is based on a framework of regular management information and administrative procedures including the segregation of duties and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting and monitoring systems with an annual budget and periodic financial reports which are reviewed and agreed by the Board of Trustees
- regular reviews by the Board of Trustees of reports which indicate financial performance against the forecasts and of major purchase plans, capital works and expenditure programmes
- setting targets to measure financial and other performance
- clearly defined purchasing (asset purchase or capital investment) guidelines
- delegation of authority and segregation of duties
- identification and management of risks

The Board of Trustees has decided not to appoint an internal auditor. The Trust Board has a 3 year audit plan and schedule of works, but has paused that this year to specifically audit the new work on the alignment and redesign of the curriculum. Education challenge partners, VNET have been in to review the work, including review of the websites, discussions with staff and pupils and interviews with the Senior Leadership team. A report was produced and an action plan developed to address the recommendations. Further follow-up work with VNET will occur in the next academic year.

To ensure robustness and compliance with the Academy Trust Handbook, Larking Gowen were appointed to perform additional assurance work in the accounting period and produce an annual internal audit and scrutiny report. Both VNET's report and this report have been reviewed by the Board of Trustees with matters being delegated to the CEO and Headteachers to action and further report back to the Board on progress throughout the next financial year and remainder of the audit cycle.

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GOVERNANCE STATEMENT (CONTINUED)

Review of effectiveness

As Accounting Officer, the CEO has responsibility for reviewing the effectiveness of the system of internal control. During the year in question the review has been informed by:

- the work and feedback of the executive managers within the Trust who have relevant responsibility;
- the work of the external auditors.

The Accounting Officer has been advised of the implications of the result of their review of the system of internal control by the Board of Trustees and a plan to address weaknesses and ensure continuous improvement of the system is in place.

Conclusion

Based on the advice of the Finance, Audit and Risk Committee and the Accounting Officer, the Board of Trustees is of the opinion that the Trust has an adequate and effective framework for governance, risk management and control.

Approved by order of the members of the Board of Trustees on 12 December 2024 and signed on their behalf by:



Julie Fletcher
Chair



Paul Bunn
Accounting Officer

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STATEMENT OF REGULARITY, PROPRIETY AND COMPLIANCE

As Accounting Officer of Co-operative Education East I have considered my responsibility to notify the Trust Board of Trustees and the Education & Skills Funding Agency (ESFA) of material irregularity, impropriety and non compliance with terms and conditions of all funding, including for estates safety and management, under the funding agreement in place between the Trust and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the Academy Trust Handbook 2023, including responsibilities for estates safety and management.

I confirm that I and the Trust Board of Trustees are able to identify any material irregular or improper use of funds by the Trust, or material non compliance with the terms and conditions of funding under the Trust's funding agreement and the Academy Trust Handbook 2023.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the Board of Trustees and the ESFA.



Paul Bunn
Accounting Officer
Date: 12 December 2024

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STATEMENT OF TRUSTEES' RESPONSIBILITIES
FOR THE YEAR ENDED 31 AUGUST 2024

The Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the Academies Accounts Direction published by the Education and Skills Funding Agency, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The Trustees are responsible for ensuring that in its conduct and operation the charitable company applies financial and other controls, which conform with the requirements both of propriety and of good financial management. They are also responsible for ensuring grants received from ESFA/DfE have been applied for the purposes intended.

The Trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by order of the members of the Board of Trustees on 12 December 2024 and signed on its behalf by:



Julie Fletcher
Chair

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF CO-OPERATIVE EDUCATION EAST

Opinion

We have audited the financial statements of Co-operative Education East (the 'Trust') for the year ended 31 August 2024 which comprise the Statement of financial activities, the Balance sheet, the Statement of cash flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland', the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024 issued by the Education and Skills Funding Agency.

In our opinion the financial statements:

- give a true and fair view of the state of the Trust's affairs as at 31 August 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006, the Charities SORP 2019 and the Academies Accounts Direction 2023 to 2024 issued by the Education and Skills Funding Agency.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the Trust in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the Trust's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF CO-OPERATIVE EDUCATION EAST (CONTINUED)

Other information

The other information comprises the information included in the Annual report other than the financial statements and our Auditors' report thereon. The Trustees are responsible for the other information contained within the Annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report including the Strategic report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' report and the Strategic report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the Trust and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report including the Strategic report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF CO-OPERATIVE EDUCATION EAST (CONTINUED)

Responsibilities of Trustees

As explained more fully in the Statement of Trustees' responsibilities, the Trustees (who are also the directors of the Trust for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Trust's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Trust or to cease operations, or have no realistic alternative but to do so.

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The objectives of our audit in respect of fraud, are; to identify and assess the risks of material misstatement of the financial statements due to fraud; to obtain sufficient appropriate audit evidence regarding the assessed risks of material misstatement due to fraud, through designing and implementing appropriate responses to those assessed risks; and to respond appropriately to instances of fraud or suspected fraud identified during the audit. However, the primary responsibility for the prevention and detection of fraud rests with both management and those charged with governance of the Trust.

Our approach was as follows:

- We obtained an understanding of the legal and regulatory requirements applicable to the company and considered that the most significant are the Academies Accounts Direction 2023 to 2024, the Academy Trust Handbook 2023, the Charities SORP 2019, the Companies Act 2006, the Charities Act 2011, and UK financial reporting standards as issued by the Financial Reporting Council.
- We obtained an understanding of how the Trust complies with these requirements by discussions with management and those charged with governance.
- We assessed the risk of material misstatement of the financial statements, including the risk of material misstatement due to fraud and how it might occur, by holding discussions with management and those charged with governance.
- We inquired of management and those charged with governance as to any known instances of non-compliance or suspected non-compliance with laws and regulations.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

INDEPENDENT AUDITORS' REPORT ON THE FINANCIAL STATEMENTS TO THE MEMBERS OF CO-OPERATIVE EDUCATION EAST (CONTINUED)

Based on this understanding, we designed specific appropriate audit procedures to identify instances of non-compliance with laws and regulations. This included making enquiries of management and those charged with governance and obtaining additional corroborative evidence as required.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulation. This risk increases the more that compliance with a law or regulation is removed from the events and transactions reflected in the financial statements, as we will be less likely to become aware of instances of non-compliance. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' report.

Use of our report

This report is made solely to the charitable Trust's Members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable Trust's Members those matters we are required to state to them in an Auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable Trust and its Members, as a body, for our audit work, for this report, or for the opinions we have formed.



Alice Lynch BSc FCA DChA (Senior statutory auditor)

for and on behalf of

MA Partners Audit LLP

Chartered Accountants

Statutory Auditors

7 The Close

Norwich

Norfolk

NR1 4DJ

Date: 20 December 2024

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO CO-OPERATIVE EDUCATION EAST AND THE EDUCATION AND SKILLS FUNDING AGENCY

In accordance with the terms of our engagement letter dated 4 May 2022 and further to the requirements of the Education and Skills Funding Agency (ESFA) as included in the Academies Accounts Direction 2023 to 2024, we have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Co-operative Education East during the year 1 September 2023 to 31 August 2024 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

This report is made solely to Co-operative Education East and ESFA in accordance with the terms of our engagement letter. Our work has been undertaken so that we might state to Co-operative Education East and ESFA those matters we are required to state in a report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Co-operative Education East and ESFA, for our work, for this report, or for the conclusion we have formed.

Respective responsibilities of Co-operative Education East's Accounting Officer and the reporting accountant

The Accounting Officer is responsible, under the requirements of Co-operative Education East's funding agreement with the Secretary of State for Education dated 28 October 2016 and the Academy Trust Handbook, extant from 1 September 2023, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

Our responsibilities for this engagement are established in the United Kingdom by our profession's ethical guidance and are to obtain limited assurance and report in accordance with our engagement letter and the requirements of the Academies Accounts Direction 2023 to 2024. We report to you whether anything has come to our attention in carrying out our work which suggests that in all material respects, expenditure disbursed and income received during the year 1 September 2023 to 31 August 2024 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

We conducted our engagement in accordance with the Framework and Guide for External Auditors and Reporting Accountant of Academy Trusts issued by ESFA. We performed a limited assurance engagement as defined in our engagement letter.

The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide us with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable us to obtain assurance that we would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, we do not express a positive opinion.

Our engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the Trust's income and expenditure.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

INDEPENDENT REPORTING ACCOUNTANT'S ASSURANCE REPORT ON REGULARITY TO CO-OPERATIVE EDUCATION EAST AND THE EDUCATION & SKILLS FUNDING AGENCY (CONTINUED)

Our procedures included, but were not limited to, the following:

- Reviewing the processes for identifying and declaring business interests, related parties and transactions with connected parties;
- Reviewing minutes of meetings and making enquiries of Trustees and management;
- Performing an evaluation of the general control environment;
- Sample testing of expenditure to ensure the Trust's lines of delegation and procurement policies have been adhered to, that employees have not personally benefited from any transaction and that goods and services have been procured in an open and transparent manner;
- Sample testing of restricted income to ensure it has been spent as the purposes intended;
- Reviewing transactions which may not fall within the delegated authority of the Trust and ensuring any such transactions have been authorised and disclosed as necessary;
- Reviewing compliance with the schedule of requirements (the "musts") of the Academy Trust Handbook 2023.

Where applicable, this work was integrated with our audit on the financial statements to the extent evidence from the conduct of the audit supports the regularity conclusion.

In line with the Framework and guide for external auditors and reporting accountants of academy trusts issued April 2024, we have not performed any additional procedures regarding the Trust's compliance with safeguarding, health and safety and estates management.

Conclusion

In the course of our work, nothing has come to our attention which suggest in all material respects the expenditure disbursed and income received during the year 1 September 2023 to 31 August 2024 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.

MA Partners Audit LLP

MA Partners Audit LLP
Chartered Accountants
Statutory Auditors
7 The Close
Norwich
Norfolk
NR1 4DJ

Date: 20 December 2024

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 AUGUST 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Restricted fixed asset funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:						
Donations and capital grants	3	1,067	52,393	15,047	68,507	102,884
Other trading activities	5	20,315	-	-	20,315	15,302
Investments	6	59	-	-	59	51
Charitable activities		96,138	1,864,758	-	1,960,896	1,905,089
Total income		117,579	1,917,151	15,047	2,049,777	2,023,326
Expenditure on:						
Charitable activities	7	-	2,019,671	50,145	2,069,816	2,005,609
Total expenditure		-	2,019,671	50,145	2,069,816	2,005,609
Net income/ (expenditure)		117,579	(102,520)	(35,098)	(20,039)	17,717
Transfers between funds	17	-	8,238	(8,238)	-	-
Net movement in funds before other recognised gains/(losses)		117,579	(94,282)	(43,336)	(20,039)	17,717
Other recognised gains/(losses):						
Actuarial gains on defined benefit pension schemes	23	-	56,000	-	56,000	255,000
Net movement in funds		117,579	(38,282)	(43,336)	35,961	272,717

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
(CONTINUED)
FOR THE YEAR ENDED 31 AUGUST 2024

	Unrestricted funds 2024 £	Restricted funds 2024 £	Restricted fixed asset funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Note					
Reconciliation of funds:					
Total funds brought forward	257,644	(173,397)	2,377,470	2,461,717	2,189,000
Net movement in funds	117,579	(38,282)	(43,336)	35,961	272,717
Total funds carried forward	<u>375,223</u>	<u>(211,679)</u>	<u>2,334,134</u>	<u>2,497,678</u>	<u>2,461,717</u>

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 27 to 56 form part of these financial statements.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)
REGISTERED NUMBER: 10365323

BALANCE SHEET
AS AT 31 AUGUST 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	14	2,302,223	2,345,248
		<u>2,302,223</u>	<u>2,345,248</u>
Current assets			
Debtors	15	92,070	77,280
Cash at bank and in hand		505,423	539,731
		<u>597,493</u>	<u>617,011</u>
Creditors: amounts falling due within one year	16	(162,038)	(207,542)
Net current assets		435,455	409,469
Total assets less current liabilities		<u>2,737,678</u>	<u>2,754,717</u>
Net assets excluding pension liability		2,737,678	2,754,717
Defined benefit pension scheme liability	23	(240,000)	(293,000)
Total net assets		<u><u>2,497,678</u></u>	<u><u>2,461,717</u></u>
Funds of the Trust			
Restricted funds:			
Fixed asset funds	17	2,334,134	2,377,470
Restricted income funds	17	28,321	119,603
		<u>2,362,455</u>	<u>2,497,073</u>
Restricted funds excluding pension asset	17	2,362,455	2,497,073
Pension reserve	17	(240,000)	(293,000)
Total restricted funds	17	2,122,455	2,204,073
Unrestricted income funds	17	375,223	257,644
Total funds		<u><u>2,497,678</u></u>	<u><u>2,461,717</u></u>

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)
REGISTERED NUMBER: 10365323

BALANCE SHEET (CONTINUED)
AS AT 31 AUGUST 2024

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements on pages 22 to 56 were approved by the Trustees, and authorised for issue on 12 December 2024 and are signed on their behalf, by:



.....
Julie Fletcher
Chair

The notes on pages 27 to 56 form part of these financial statements.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 AUGUST 2024

	Note	2024 £	2023 £
Cash flows from operating activities			
Net cash (used in)/provided by operating activities	19	(42,294)	103,003
Cash flows from investing activities	20	7,986	50,934
Change in cash and cash equivalents in the year		(34,308)	153,937
Cash and cash equivalents at the beginning of the year		539,731	385,794
Cash and cash equivalents at the end of the year	21, 22	<u>505,423</u>	<u>539,731</u>

The notes on pages 27 to 56 from part of these financial statements

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting policies

A summary of the principal accounting policies adopted (which have been applied consistently, except where noted), judgements and key sources of estimation uncertainty, is set out below.

1.1 Basis of preparation of financial statements

The financial statements of the Trust, which is a public benefit entity under FRS 102, have been prepared under the historic cost convention in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102), the Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (Charities SORP (FRS 102)), the Academies Accounts Direction 2023 to 2024 issued by ESFA, the Charities Act 2011 and the Companies Act 2006.

Co-operative Education East meets the definition of a public benefit entity under FRS 102.

1.2 Going concern

The Trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Trust to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation for issue of the financial statements and have concluded that the Trust has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Trust's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Income

All incoming resources are recognised when the Trust has entitlement to the funds, the receipt is probable and the amount can be measured reliably.

- **Grants**

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of meeting any performance-related conditions there is not unconditional entitlement to the income and its recognition is deferred and included in creditors as deferred income until the performance-related conditions are met. Where entitlement occurs before income is received, the income is accrued.

General Annual Grant is recognised in full in the Statement of Financial Activities in the year for which it is receivable and any abatement in respect of the year is deducted from income and recognised as a liability.

Capital grants are recognised in full when there is an unconditional entitlement to the grant. Unspent amounts of capital grants are reflected in the Balance Sheet in the restricted fixed asset fund. Capital grants are recognised when there is entitlement and are not deferred over the life of the asset on which they are expended.

- **Donations**

Donations are recognised on a receivable basis (where there are no performance-related conditions) where the receipt is probable and the amount can be reliably measured.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting policies (continued)

1.3 Income (continued)

- **Other income**

Other income, including the hire of facilities, is recognised in the year it is receivable and to the extent the Trust has provided the goods or services.

1.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

- **Charitable activities**

These are costs incurred on the Trust's educational operations, including support costs and costs relating to the governance of the Trust apportioned to charitable activities.

All resources expended are inclusive of irrecoverable VAT.

1.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Trust; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

1.6 Taxation

The Trust is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes.

Accordingly, the Trust is potentially exempt from taxation in respect of income or capital gains received within categories covered by Part 11, chapter 3 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

1.7 Tangible fixed assets

Assets costing £5,000 or more are capitalised as tangible fixed assets and are carried at cost, net of depreciation and any provision for impairment.

Where tangible fixed assets have been acquired with the aid of specific grants, either from the government or from the private sector, they are included in the Balance Sheet at cost and depreciated over their expected useful economic life. Where there are specific conditions attached to the funding requiring the continued use of the asset, the related grants are credited to a restricted fixed asset fund in the Statement of Financial Activities and carried forward in the Balance Sheet. Depreciation on the relevant assets is charged directly to the restricted fixed asset fund in the Statement of Financial Activities.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting policies (continued)

1.7 Tangible fixed assets (continued)

Depreciation is provided on all tangible fixed assets other than freehold land and assets under construction, at rates calculated to write off the cost of each asset on a straight-line basis over its expected useful life, as follows:

Freehold land	- not depreciated
Freehold buildings	- 2% straight line
Property improvements	- 2% straight line
Furniture and equipment	- 15% straight line
Computer equipment	- 33% straight line

A review for impairment of a fixed asset is carried out if events or changes in circumstances indicate that the carrying value of any fixed asset may not be recoverable. Shortfalls between the carrying value of fixed assets and their recoverable amounts are recognised as impairments. Impairment losses are recognised in the Statement of Financial Activities.

1.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

1.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

1.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably. Liabilities are recognised at the amount that the Trust anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

1.11 Financial instruments

The Trust only holds basic financial instruments as defined in FRS 102. The financial assets and financial liabilities of the Trust and their measurement bases are as follows:

Financial assets - trade and other debtors are basic financial instruments and are debt instruments measured at amortised cost as detailed in note 15. Prepayments are not financial instruments.

Cash at bank - classified as a basic financial instrument and measured at face value.

Financial liabilities - trade creditors, accruals and other creditors are financial instruments, and are measured at amortised cost as detailed in note 16. Taxation and social security are not included in the financial instruments disclosure definition. Deferred income is not deemed to be a financial liability, as the cash settlement has already taken place and there is an obligation to deliver services rather than cash or another financial instrument.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024

1. Accounting policies (continued)

1.12 Pensions

Retirement benefits to employees of the Trust are provided by the Teachers' Pension Scheme ("TPS") and the Local Government Pension Scheme ("LGPS"). These are defined benefit schemes.

The TPS is an unfunded scheme and contributions are calculated so as to spread the cost of pensions over employees' working lives with the Trust in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by the Government Actuary on the basis of quadrennial valuations using a prospective unit credit method. TPS is an unfunded multi-employer scheme with no underlying assets to assign between employers. Consequently, the TPS is treated as a defined contribution scheme for accounting purposes and the contributions recognised in the period to which they relate.

The LGPS is a funded multi-employer scheme and the assets are held separately from those of the Trust in separate trustee administered funds. Pension scheme assets are measured at fair value and liabilities are measured on an actuarial basis using the projected unit credit method and discounted at a rate equivalent to the current rate of return on a high quality corporate bond of equivalent term and currency to the liabilities. The actuarial valuations are obtained at least triennially and are updated at each Balance Sheet date. The amounts charged to operating surplus are the current service costs and the costs of scheme introductions, benefit changes, settlements and curtailments. They are included as part of staff costs as incurred. Net interest on the net defined benefit liability/asset is also recognised in the Statement of Financial Activities and comprises the interest cost on the defined benefit obligation and interest income on the scheme assets, calculated by multiplying the fair value of the scheme assets at the beginning of the period by the rate used to discount the benefit obligations. The difference between the interest income on the scheme assets and the actual return on the scheme assets is recognised in other recognised gains and losses.

Actuarial gains and losses are recognised immediately in other recognised gains and losses.

1.13 Fund accounting

Unrestricted income funds represent those resources which may be used towards meeting any of the charitable objects of the Trust at the discretion of the Trustees.

Restricted fixed asset funds are resources which are to be applied to specific capital purposes imposed by the funds where the asset acquired or created is held for a specific purpose.

Restricted general funds comprise all other restricted funds received with restrictions imposed by the funder/donor and include grants from the Department for Education Group.

Investment income, gains and losses are allocated to the appropriate fund.

CO-OPERATIVE EDUCATION EAST
(A company limited by guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

2. Critical accounting estimates and areas of judgement

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

Critical accounting estimates and assumptions:

The Trust makes estimates and assumptions concerning the future. The resulting accounting estimates and assumptions will, by definition, seldom equal the related actual results. The estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial year are discussed below.

The present value of the Local Government Pension Scheme defined benefit liability depends on a number of factors that are determined on an actuarial basis using a variety of assumptions. The assumptions used in determining the net cost or income for pensions include the discount rate. Any changes in these assumptions, which are disclosed in note 23, will impact the carrying amount of the pension liability. Furthermore a roll forward approach which projects results from the latest full actuarial valuation performed at 31 March 2022 has been used by the actuary in valuing the pensions liability at 31 August 2024. Any differences between the figures derived from the roll forward approach and a full actuarial valuation would impact on the carrying amount of the pension liability.

In assessing the carrying value of tangible fixed assets the Trustees estimate the anticipated useful lives and residual values of the assets.

3. Income from donations and capital grants

	Unrestricted funds 2024 £	Restricted funds 2024 £	Restricted fixed asset funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	1,067	-	-	1,067	1,610
Capital Grants	-	-	15,047	15,047	50,883
Royalties	-	52,393	-	52,393	50,391
Total 2024	<u>1,067</u>	<u>52,393</u>	<u>15,047</u>	<u>68,507</u>	<u>102,884</u>
<i>Total 2023</i>	<u>1,610</u>	<u>50,391</u>	<u>50,883</u>	<u>102,884</u>	

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4. Funding for the Trust's educational operations

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
DfE/ESFA grants				
General Annual Grant (GAG)	-	1,472,069	1,472,069	1,440,450
Other DfE/ESFA grants				
Pupil Premium	-	63,065	63,065	67,520
School meals funding	-	50,475	50,475	42,586
Mainstream Schools Additional Grant	-	48,913	48,913	20,380
PE and Sports Grant	-	37,462	37,462	74,863
Teachers' Pay Grant	-	25,391	25,391	-
Teachers' Pension Grant	-	12,894	12,894	-
Rates Relief	-	7,591	7,591	7,435
Supplementary grant	-	-	-	41,452
Other ESFA grants	-	4,057	4,057	9,857
	-	1,721,917	1,721,917	1,704,543
Other Government grants				
SEN funding	-	108,915	108,915	89,806
Nursery funding	-	24,427	24,427	30,207
Other LA funding	-	3,150	3,150	2,520
	-	136,492	136,492	122,533
Other income from the Trust's educational operations	96,138	-	96,138	71,417
COVID-19 additional funding (DfE/ESFA)				
Recovery Premium	-	6,349	6,349	6,596
	-	6,349	6,349	6,596
Total 2024	96,138	1,864,758	1,960,896	1,905,089
<i>Total 2023</i>	71,417	1,833,672	1,905,089	

The Trust received £6,349 (2023: £6,596) of funding for Recovery Premium and costs incurred in respect of this funding totalled £6,349 (2023: £6,596), with no amounts remaining to be spent in 2024/25.

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5. Income from other trading activities

	Unrestricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Insurance claims	8,880	8,880	400
Reimbursement of staff time	4,843	4,843	8,299
Other income	6,592	6,592	6,603
Total 2024	<u>20,315</u>	<u>20,315</u>	<u>15,302</u>
<i>Total 2023</i>	<u>15,302</u>	<u>15,302</u>	

6. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Bank interest	<u>59</u>	<u>59</u>	<u>51</u>
<i>Total 2023</i>	<u>51</u>	<u>51</u>	

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7. Expenditure

	Staff Costs 2024 £	Premises 2024 £	Other 2024 £	Total 2024 £	<i>Total 2023 £</i>
Educational operations:					
Direct costs	1,403,114	-	102,134	1,505,248	1,385,724
Support costs	199,032	157,963	207,573	564,568	619,885
Total 2024	<u>1,602,146</u>	<u>157,963</u>	<u>309,707</u>	<u>2,069,816</u>	<u>2,005,609</u>
<i>Total 2023</i>	<u>1,519,331</u>	<u>169,206</u>	<u>317,072</u>	<u>2,005,609</u>	

8. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Educational operations	<u>1,505,248</u>	<u>564,568</u>	<u>2,069,816</u>	<u>2,005,609</u>
<i>Total 2023</i>	<u>1,385,724</u>	<u>619,885</u>	<u>2,005,609</u>	

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8. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	1,403,114	1,290,597
Educational supplies	29,831	25,140
Educational visits	25,177	21,878
Educational professional fees	17,032	12,332
Staff development	14,985	17,696
Educational consultancy	12,103	16,348
Club provisions	3,006	1,733
	<u>1,505,248</u>	<u>1,385,724</u>

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8. Analysis of expenditure by activities (continued)

Analysis of support costs

	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	199,032	228,734
Catering	81,673	75,032
Depreciation	50,145	58,735
Energy and water costs	39,953	42,689
Cleaning and caretaking	37,457	34,936
Governance costs	36,229	37,359
Maintenance of property and equipment	33,406	50,399
Technology costs	19,856	22,384
Subscriptions	15,859	13,761
Pension finance costs	15,000	22,000
Rent and rates	14,644	8,679
Insurance	12,649	12,672
Other admin expenses	6,685	7,958
Staff recruitment and support	1,202	3,759
Bank charges	778	788
	564,568	619,885

9. Net income/(expenditure)

Net income/(expenditure) for the year includes:

	2024 £	<i>2023 £</i>
Depreciation of tangible fixed assets	50,145	58,735
Auditors' remuneration - audit	8,563	8,450
Auditors' remuneration - other services	2,850	2,813
Operating lease rentals	732	3

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10. Staff

a. Staff costs and employee benefits

Staff costs during the year were as follows:

	2024	2023
	£	£
Wages and salaries	1,184,542	1,136,564
Social security costs	102,883	110,583
Pension costs	265,260	244,664
	1,552,685	1,491,811
Agency staff costs	49,461	27,520
	1,602,146	1,519,331

b. Staff numbers

The average number of persons employed by the Trust during the year was as follows:

	2024	2023
	No.	No.
Teachers	13	15
Administration and Support	34	34
Management	6	6
	53	55

The average headcount expressed as full-time equivalents was:

	2024	2023
	No.	No.
Teachers	13	14
Administration and Support	21	18
Management	4	5
	38	37

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NOTES TO THE FINANCIAL STATEMENTS
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10. Staff (continued)

c. Higher paid staff

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	<i>2023</i>
	No.	<i>No.</i>
In the band £60,001 - £70,000	3	<i>-</i>
	<u><u>3</u></u>	<u><u>-</u></u>

d. Key management personnel

The key management personnel of the Trust comprise the Trustees and the senior management team as listed on page 1. The total amount of employee benefits (including employer pension contributions and employer national insurance contributions) received by key management personnel for their services to the Trust was £351,681 (2023 - £336,873).

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NOTES TO THE FINANCIAL STATEMENTS
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11. Central services

The Trust works as a co-operative, with member schools using equitable economic participation on many aspects jointly procured through the central services. In most instances, each school is given the option as to whether to be included in this joint procurement in order to achieve economies of scale. Examples of goods and services provided in this way are building and maintenance contracts and management information systems. Items procured centrally, but paid directly by each school are not included in the amounts shown in this section.

A few services, however, are provided centrally for all academies in the Trust, reflecting the legal and operational nature of a Multi Academy Trust. These are:

- Human resources and payroll
- Financial services
- Legal services
- Educational support services
- Central Trust administration and procurement
- Central management and co-ordination
- Design, marketing and web support

The Trust charges for these services on the following basis:

A flat percentage of GAG and other mainstream grant income (13%) (2023: 13%).

The actual amounts charged during the year were as follows:

	2024	2023
	£	£
Banham Primary School	79,161	68,150
Bunwell Primary School	58,896	53,608
Thompson Primary School	71,305	65,501
Total	209,362	187,259

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12. Trustees' remuneration and expenses

One or more Trustees has been paid remuneration or has received other benefits from an employment with the Trust. The principal and other staff Trustees only receive remuneration in respect of services they provide undertaking the roles of principal and staff members under their contracts of employment. The value of Trustees' remuneration and other benefits was as follows:

		2024	2023
		£	£
Paul Bunn, Accounting Officer	Remuneration	10,000 - 15,000	<i>10,000 - 15,000</i>
	Pension contributions paid	0 - 5,000	<i>0 - 5,000</i>

During the year ended 31 August 2024, no expenses were reimbursed or paid directly to any Trustee (2023 - £Nil).

13. Trustees' and Officers' insurance

The Trust has opted into the Department of Education's risk protection arrangement (RPA), an alternative to insurance where UK government funds cover losses that arise. This scheme protects Trustees and officers from claims arising from negligent acts, errors or omissions occurring whilst on Trust business, and provides cover up to £10,000,000. It is not possible to quantify the Trustees and officers indemnity element from the overall cost of the RPA scheme membership.

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**NOTES TO THE FINANCIAL STATEMENTS
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14. Tangible fixed assets

	Freehold property £	Furniture and equipment £	Computer equipment £	Property improve- ments £	Total £
Cost or valuation					
At 1 September 2023	2,486,143	35,508	59,872	57,356	2,638,879
Additions	-	7,120	-	-	7,120
At 31 August 2024	<u>2,486,143</u>	<u>42,628</u>	<u>59,872</u>	<u>57,356</u>	<u>2,645,999</u>
Depreciation					
At 1 September 2023	215,237	25,626	47,219	5,549	293,631
Charge for the year	32,503	5,169	11,326	1,147	50,145
At 31 August 2024	<u>247,740</u>	<u>30,795</u>	<u>58,545</u>	<u>6,696</u>	<u>343,776</u>
Net book value					
At 31 August 2024	<u>2,238,403</u>	<u>11,833</u>	<u>1,327</u>	<u>50,660</u>	<u>2,302,223</u>
At 31 August 2023	<u>2,270,906</u>	<u>9,882</u>	<u>12,653</u>	<u>51,807</u>	<u>2,345,248</u>

15. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	3,901	2,838
Other debtors	19,656	19
Prepayments and accrued income	51,033	59,191
VAT recoverable	17,480	15,232
	<u>92,070</u>	<u>77,280</u>

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16. Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	19,059	14,545
Other taxation and social security	20,304	21,838
Other creditors	15,515	26,709
Accruals and deferred income	107,160	144,450
	162,038	207,542
	2024	2023
	£	£
Deferred income		
Deferred income at 1 September 2023	80,688	31,694
Resources deferred during the year	34,883	80,688
Amounts released from previous periods	(80,688)	(31,694)
Deferred income at 31 August 2022	34,883	80,688

At the Balance Sheet date the Trust had received the following income relating to the period after the Balance Sheet date:

- Free School Meals funding: £29,446
- Trips/clubs income: £5,437

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

17. Statement of funds

	Balance at 1 September 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2024 £
Unrestricted funds						
General funds	257,644	117,579	-	-	-	375,223
Restricted general funds						
General Annual Grant (GAG)	94,600	1,472,069	(1,431,544)	(111,727)	-	23,398
Pupil Premium	-	63,065	(68,643)	5,578	-	-
Universal Infant Free School Meals	-	50,475	(50,475)	-	-	-
Rates Relief	4,923	7,591	(7,591)	-	-	4,923
Nursery funding	-	24,427	(24,427)	-	-	-
PE and Sports Grant	20,080	37,462	(57,542)	-	-	-
Bequest donation	-	52,393	(52,393)	-	-	-
SEN funding	-	108,915	(108,915)	-	-	-
Other ESFA grants	-	52,970	(52,970)	-	-	-
LAC funding	-	3,150	(3,299)	149	-	-
Recovery Premium	-	6,349	(6,349)	-	-	-
Teachers' Pay and Pension Grants	-	38,285	(38,285)	-	-	-
DFC spent on revenue expenditure	-	-	(1,684)	1,684	-	-
EEG spent on revenue expenditure	-	-	(6,554)	6,554	-	-
Pension reserve	(293,000)	-	(109,000)	106,000	56,000	(240,000)
	(173,397)	1,917,151	(2,019,671)	8,238	56,000	(211,679)

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**NOTES TO THE FINANCIAL STATEMENTS
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17. Statement of funds (continued)

	Balance at 1 September 2023 £	Income £	Expenditure £	Transfers in/out £	Gains/ (Losses) £	Balance at 31 August 2024 £
Restricted fixed asset funds						
Assets transferred on conversion	2,270,906	-	(32,503)	-	-	2,238,403
Capital assets purchased from GAG	52,190	-	(4,043)	-	-	48,147
Capital assets purchased from Pupil Premium	3,326	-	(76)	-	-	3,250
Capital assets purchased from PE grant	8,222	-	(4,233)	-	-	3,989
Devolved Formula Capital	8,931	15,047	(7,483)	(1,684)	-	14,811
Capital assets purchased from donations	2,158	-	(1,432)	-	-	726
Donated assets	375	-	(375)	-	-	-
Energy Efficiency Grant	31,362	-	-	(6,554)	-	24,808
	<u>2,377,470</u>	<u>15,047</u>	<u>(50,145)</u>	<u>(8,238)</u>	<u>-</u>	<u>2,334,134</u>
Total Restricted funds	<u>2,204,073</u>	<u>1,932,198</u>	<u>(2,069,816)</u>	<u>-</u>	<u>56,000</u>	<u>2,122,455</u>
Total funds	<u><u>2,461,717</u></u>	<u><u>2,049,777</u></u>	<u><u>(2,069,816)</u></u>	<u><u>-</u></u>	<u><u>56,000</u></u>	<u><u>2,497,678</u></u>

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17. Statement of funds (continued)

The specific purposes for which the funds are to be applied are as follows:

The General Annual Grant (GAG) is for the normal running costs of the schools within the Trust. The following transfers have been made from the GAG: £106,000 to restricted pension reserve representing the cost of employer contributions towards the Local Government Pension Scheme, £5,727 to other restricted funds to clear deficits arising.

The Pupil Premium income has been provided by the ESFA to help raise the attainment of disadvantaged pupils.

Funding was received from the ESFA to assist with the provision of Universal Infant Free School Meals.

Rates relief is received from the ESFA towards the cost of rates for the Trust.

Nursery funding was received from the Local Authority for Early Years provision at Bunwell Primary School.

The PE and Sports Grant represents funding received towards the cost of improving PE provision.

The assignment of royalties were received during the year. The monies received are to be utilised on general expenditure in relation to Bunwell Primary School.

SEN funding is focused on children with special educational needs, and is utilised on SEN co-ordinators and additional teaching resources orientated to support normal curriculum learning.

Funding was received from the Local Authority to support Looked After Children at schools within the Trust.

Recovery Premium funding was received to support pupils to catch up on missed learning caused by COVID-19.

The pension reserve deficit at the year end was £240,000 and represents the Trust's share of the deficit of the relevant Local Government Pension Scheme.

Devolved Formula Capital funding is received for minor capital works and ICT replacement within the Trust.

Under the funding agreement with the Secretary of State, the Trust was not subject to a limit on the amount of GAG it could carry forward at 31 August 2024.

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17. Statement of funds (continued)

Comparative information in respect of the preceding year is as follows:

	<i>Balance at 1 September 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 August 2023 £</i>
Unrestricted funds						
General funds	169,264	88,380	-	-	-	257,644

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17. Statement of funds (continued)

	<i>Balance at 1 September 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 August 2023 £</i>
Restricted general funds						
General Annual Grant (GAG)	116,376	1,440,450	(1,371,226)	(91,000)	-	94,600
Pupil Premium	-	67,520	(67,520)	-	-	-
Universal Infant Free School Meals	-	42,586	(42,586)	-	-	-
Rates Relief	4,377	7,435	(6,889)	-	-	4,923
Supplementary grant	-	41,452	(41,452)	-	-	-
Nursery funding	-	30,207	(30,207)	-	-	-
PE and Sports Grant	-	74,863	(54,783)	-	-	20,080
Bequest donation	-	50,391	(50,391)	-	-	-
SEN funding	-	89,806	(89,806)	-	-	-
Other ESFA grants	-	30,237	(30,237)	-	-	-
LAC funding	-	2,520	(2,520)	-	-	-
Recovery Premium	-	6,596	(6,596)	-	-	-
DFC spent on revenue expenditure	-	-	(14,311)	14,311	-	-
EEG spent on revenue expenditure	-	-	(4,350)	4,350	-	-
Pension reserve	(505,000)	-	(134,000)	91,000	255,000	(293,000)
	<u>(384,247)</u>	<u>1,884,063</u>	<u>(1,946,874)</u>	<u>18,661</u>	<u>255,000</u>	<u>(173,397)</u>

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**NOTES TO THE FINANCIAL STATEMENTS
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17. Statement of funds (continued)

	<i>Balance at 1 September 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Gains/ (Losses) £</i>	<i>Balance at 31 August 2023 £</i>
Restricted fixed asset funds						
Assets transferred on conversion	2,303,409	-	(32,503)	-	-	2,270,906
Capital assets purchased from GAG	59,852	-	(7,662)	-	-	52,190
Capital assets purchased from Pupil Premium	3,401	-	(75)	-	-	3,326
Capital assets purchased from PE grant	12,455	-	(4,233)	-	-	8,222
Devolved Formula Capital	19,362	15,171	(11,291)	(14,311)	-	8,931
Capital assets purchased from donations	4,100	-	(1,942)	-	-	2,158
Donated assets	1,404	-	(1,029)	-	-	375
Energy Efficiency Grant	-	35,712	-	(4,350)	-	31,362
	<u>2,403,983</u>	<u>50,883</u>	<u>(58,735)</u>	<u>(18,661)</u>	<u>-</u>	<u>2,377,470</u>
Total Restricted funds	<u>2,019,736</u>	<u>1,934,946</u>	<u>(2,005,609)</u>	<u>-</u>	<u>255,000</u>	<u>2,204,073</u>
Total funds	<u><u>2,189,000</u></u>	<u><u>2,023,326</u></u>	<u><u>(2,005,609)</u></u>	<u><u>-</u></u>	<u><u>255,000</u></u>	<u><u>2,461,717</u></u>

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

17. Statement of funds (continued)

Total funds analysis by academy

Fund balances at 31 August 2024 were allocated as follows:

	2024 £	2023 £
Bunwell Primary School	95,312	101,661
Banham Primary School	91,033	66,994
Thompson Primary School	210,336	189,987
Central services	6,863	18,605
Total before fixed asset funds and pension reserve	403,544	377,247
Restricted fixed asset fund	2,334,134	2,377,470
Pension reserve	(240,000)	(293,000)
Total	2,497,678	2,461,717

Total cost analysis by academy

Expenditure incurred by each academy during the year was as follows:

	Teaching and educational support staff costs £	Other support staff costs £	Educational supplies £	Other costs excluding depreciation £	Total 2024 £	Total 2023 £
Bunwell Primary School	458,301	39,805	10,220	108,171	616,497	541,244
Banham Primary School	430,156	53,773	12,873	112,623	609,425	580,566
Thompson Primary School	421,371	33,455	6,738	103,191	564,755	564,046
Central services	93,286	71,999	-	63,709	228,994	261,018
Trust	1,403,114	199,032	29,831	387,694	2,019,671	1,946,874

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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 AUGUST 2024**

18. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Restricted fixed asset funds 2024 £	Total funds 2024 £
Tangible fixed assets	-	-	2,302,223	2,302,223
Current assets	380,661	184,921	31,911	597,493
Creditors due within one year	(5,438)	(156,600)	-	(162,038)
Provisions for liabilities and charges	-	(240,000)	-	(240,000)
Total	375,223	(211,679)	2,334,134	2,497,678

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Restricted fixed asset funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	-	-	2,345,248	2,345,248
Current assets	271,175	313,614	32,222	617,011
Creditors due within one year	(13,531)	(194,011)	-	(207,542)
Provisions for liabilities and charges	-	(293,000)	-	(293,000)
Total	257,644	(173,397)	2,377,470	2,461,717

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19. Reconciliation of net (expenditure)/income to net cash flow from operating activities

	2024 £	2023 £
Net (expenditure)/income for the period (as per Statement of financial activities)	(20,039)	17,717
Adjustments for:		
Depreciation	50,145	58,735
Capital grants from DfE and other capital income	(15,047)	(50,883)
Defined benefit pension scheme cost less contributions payable	(12,000)	21,000
Defined benefit pension scheme finance cost	15,000	22,000
(Increase)/decrease in debtors	(14,790)	16,342
(Decrease)/increase in creditors	(45,504)	18,143
Dividends, interest and rents from investments	(59)	(51)
Net cash (used in)/provided by operating activities	(42,294)	103,003

20. Cash flows from investing activities

	2024 £	2023 £
Dividends, interest and rents from investments	59	51
Purchase of tangible fixed assets	(7,120)	-
Capital grants from DfE Group	15,047	50,883
Net cash provided by investing activities	7,986	50,934

21. Analysis of cash and cash equivalents

	2024 £	2023 £
Cash in hand and at bank	505,423	539,731
Total cash and cash equivalents	505,423	539,731

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22. Analysis of changes in net debt

	At 1 September 2023 £	Cash flows £	At 31 August 2024 £
Cash at bank and in hand	539,731	(34,308)	505,423
	<u>539,731</u>	<u>(34,308)</u>	<u>505,423</u>

23. Pension commitments

The Trust's employees belong to two principal pension schemes: the Teachers' Pension Scheme England and Wales (TPS) for academic and related staff; and the Local Government Pension Scheme (LGPS) for non-teaching staff, which is managed by Norfolk Pension Fund. Both are multi-employer defined benefit schemes.

The latest actuarial valuation of the TPS related to the period ended 31 March 2020 and of the LGPS 31 March 2022.

There were no outstanding or prepaid contributions at either the beginning or the end of the financial year.

Teachers' Pension Scheme

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for full-time teachers in academies. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer makes contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

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23. Pension commitments (continued)

Valuation of the Teachers' Pension Scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years. The aim of the review is to ensure scheme costs are recognised and managed appropriately and the review specifies the level of future contributions.

Actuarial scheme valuations are dependent on assumptions about the value of future costs, design of benefits and many other factors. The latest actuarial valuation of the TPS was carried out as at 31 March 2020. The valuation report was published by the Department for Education on 27 October 2023, with the SCAPE rate, set by HMT, applying a notional investment return based on 1.7% above the rate of CPI. The key elements of the valuation outcome are:

- employer contribution rates set at 28.68% of pensionable pay (including a 0.08% administration levy)
- Total scheme liabilities (pensions currently in payment and the estimated cost of future benefits) for service to the effective date of £262,000 million and notional assets (estimated future contributions together with the notional investments held at the valuation date) of £222,200 million, giving a notional past service deficit of £39,800 million.

The result of this valuation will be implemented from 1 April 2024. The next valuation result is due to be implemented from 1 April 2028.

The employer's pension costs paid to TPS in the year amounted to £170,816 (2023 - £152,341).

A copy of the valuation report and supporting documentation is on the Teachers' Pensions website. A copy of the valuation report and supporting documentation is on the Teachers' Pensions website.
(<https://www.teacherspensions.co.uk/news/employers/2023/10/valuation-result.aspx>)

Under the definitions set out in FRS 102, the TPS is an unfunded multi-employer pension scheme. The Trust is unable to identify its share of the underlying assets and liabilities of the plan. Accordingly, the Trust has taken advantage of the exemption in FRS 102 and has accounted for its contributions to the scheme as if it were a defined contribution scheme. The Trust has set out above the information available on the scheme.

Local Government Pension Scheme

The LGPS is a funded defined benefit pension scheme, with the assets held in separate trustee-administered funds. The total contribution made for the year ended 31 August 2024 was £132,000 (2023 - £113,000), of which employer's contributions totalled £106,000 (2023 - £91,000) and employees' contributions totalled £26,000 (2023 - £22,000). The agreed contribution rates for future years are 22.1 - 22.4 per cent for employers and 5.5 - 12.5 per cent for employees.

The LGPS obligation relates to the employees of the Trust, who were the employees transferred as part of the conversion from the maintained schools and new employees who were eligible to, and did, join the Scheme since that date. The obligation in respect of employees who transferred on conversion represents their cumulative service at both the predecessor school and the Trust at the balance sheet date.

Parliament has agreed, at the request of the Secretary of State for Education, to a guarantee that, in the event of academy closure, outstanding Local Government Pension Scheme liabilities would be met by the Department for Education. The guarantee came into force on 18 July 2013.

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23. Pension commitments (continued)

Principal actuarial assumptions

	2024	2023
	%	%
Rate of increase in salaries	3.35	3.70
Rate of increase for pensions in payment/inflation	2.65	3.00
Discount rate	5.00	5.20

The current mortality assumptions include sufficient allowance for future improvements in mortality rates. The assumed life expectations on retirement age 65 are:

	2024	2023
	Years	Years
<i>Retiring today</i>		
Males	21.3	21.4
Females	24.4	24.4
<i>Retiring in 20 years</i>		
Males	19.8	19.9
Females	25.8	25.8

Sensitivity analysis

	2024	2023
	£000	£000
Discount rate -0.1%	33	31
Salary increase rate +0.1%	1	2
Pension increase rate +0.1%	32	29

Share of scheme assets

The Trust's share of the assets in the scheme was:

	At 31 August 2024	<i>At 31 August 2023</i>
	£	£
Equities	674,960	538,000
Bonds	441,320	376,600
Property	142,780	129,120
Cash	38,940	32,280
Total market value of assets	1,298,000	1,076,000

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23. Pension commitments (continued)

The actual return on scheme assets was £108,000 (2023 - £94,000).

The amounts recognised in the Statement of financial activities are as follows:

	2024 £	2023 £
Current service cost	(94,000)	(112,000)
Interest income	59,000	40,000
Interest cost	(74,000)	(62,000)
Total amount recognised in the Statement of financial activities	(109,000)	(134,000)

Changes in the present value of the defined benefit obligations were as follows:

	2024 £	2023 £
At 1 September	1,369,000	1,398,000
Current service cost	94,000	112,000
Interest cost	74,000	62,000
Employee contributions	26,000	22,000
Actuarial gains	(7,000)	(201,000)
Benefits paid	(18,000)	(24,000)
At 31 August	1,538,000	1,369,000

Changes in the fair value of the Trust's share of scheme assets were as follows:

	2024 £	2023 £
At 1 September	1,076,000	893,000
Interest income	59,000	40,000
Actuarial gains	49,000	54,000
Employer contributions	106,000	91,000
Employee contributions	26,000	22,000
Benefits paid	(18,000)	(24,000)
At 31 August	1,298,000	1,076,000

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24. Operating lease commitments

At 31 August 2024 the Trust had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	687	646
Later than 1 year and not later than 5 years	2,061	-
Later than 5 years	601	-
	<u>3,349</u>	<u>646</u>

25. Members' liability

Each Member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up while they are a Member, or within one year after they cease to be a Member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before they cease to be a Member.

26. Related party transactions

Owing to the nature of the Trust and the composition of the Board of Trustees being drawn from local public and private sector organisations, transactions may take place with organisations in which the Trustees have an interest. All transactions involving such organisations are conducted in accordance with the requirements of the Academy Trust Handbook, including notifying the ESFA of all transactions made on or after 1 April 2019 and obtaining their approval where required, and with the Trust's financial regulations and normal procurement procedures relating to connected and related party transactions.

Expenditure Related Party Transactions

During the year, £953 (2023: £416) was paid to Woods Grounds and Maintenance. This supplier is the father of Lisa Heath, a member of the Senior Leadership Team. The Trust made the purchase at arms' length. In entering into the transaction the Trust has complied with the requirements of the Academy Trust Handbook 2023.